

# ISLĀMIC DA'WAH ACADEMY

120 Melbourne Road, Leicester, LE2 0DS, England. Tel: 0116 2625440 Fax :0116 2425016

## Application Form for Adult Classes

### Section 1: Applicant Information

Forenames:	Surname:
Address:	
Post Code:	Telephone:
Date Of Birth: / /	Telephone:
Age:	Mobile:
Place of Birth:	Email:
Please give details of any long term illness or allergies the applicant may suffer from	

### Section 2: Detail of Islāmic Education

Has the applicant completed *nāzirah* (recitation of the complete Qur'ān) Yes  No

Has the applicant memorized any portions of the Qur'ān? Yes  No

If Yes, then please give details:

Please give details of previous Islāmic Education

Book	Parts Studied	Grade if applicable

### Section 3: Choice of Course

Which Course are you applying for:

**Fixed day courses** - go to section 5 if you are choosing one of the following:

- Advanced Islāmic Education for Adults  
 Beginners Qur'ān Class  Tajweed (level 1)  Tajweed (level 2)

**Flexible Courses** – Please fill in section 4

- Revise your Hifz  Hifz for Adults

### Section 4: Suitability of Time

Please inform us the time and days you will be wanting to attend:

- Monday: From: \_\_\_\_\_ to: \_\_\_\_\_  
 Tuesday: From: \_\_\_\_\_ to: \_\_\_\_\_  
 Wednesday: From: \_\_\_\_\_ to: \_\_\_\_\_  
 Thursday: From: \_\_\_\_\_ to: \_\_\_\_\_  
 Friday: From: \_\_\_\_\_ to: \_\_\_\_\_  
 Saturday: From: \_\_\_\_\_ to: \_\_\_\_\_  
 Sunday: From: \_\_\_\_\_ to: \_\_\_\_\_

**Section 5: Other information**

Where did you here of this course:

Why do you wish to enroll at this institution

Any other Comments:

**Section 6: Rules and Regulations**

1. All applicants will have to take an admission interview, after which the admission will be processed.
2. All successful applications will be on a one month trial basis.
3. Applicants must be over the age of 18.
4. All applicants must comply with Islāmic teachings including dress.
5. The timings of the Course will be decided only by the principal. All applicants will be expected to respect the times set by the IDA: arrive on time and leave after the designated time.
6. Applicants are expected to schedule weekends and holidays in such a manner that lessons are not missed.
7. Applicants are expected to prepare for their lesson before class. It is recommended that at least half an hour is spent in preparation for each lesson.
8. The IDA has the full right to dismiss any applicant where it seems necessary and he will have no legal remedy against the IDA.
9. In case of complaint or any matter one should consult the Head Teacher either verbally or by writing.
10. In case of change of address or phone number, one should immediately notify the IDA. If one fails to do so the IDA will not be responsible for any occurrences in correspondences or emergencies.
11. If an applicant does not sit the final year exam, he may be removed from the IDA register or he may have to repeat the year.

**Section 7: Declaration**

I declare that the information given on this form is correct and accurate to the best of my knowledge. I accept and agree to abide by the rules and regulations of IDA. I consent to the information given to be held on file under the terms of the Data Protection Act 1998.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**For Office Use Only**

Date Received:	Date Acknowledged:
Date Of Interview:	Interview taken by:
Interview Details:	
Date Of Admission:	Admitted to class: